

# DAILY TO-DO LIST

## Morning

- UNLOAD DISHWASHER
- MAKE BEDS
- CLEAR COUNTERS
- 1 LOAD OF LAUNDRY

## Afternoon

- DRY & PUT AWAY LAUNDRY
- CLUTTER CHECK
- WASH DISHES FROM MORNING

## Evening

- 5 MINUTE HOT SPOT
- SHINE SINK (DISHES)
- CLUTTER CHECK
- SWEEP KITCHEN
- WIPE DOWN COUNTERS

